



June 17, 2024

Dear Members,

The regular meeting of the Board of Trustees of Colby Community College will be held on Monday, June 17, 2024, at 5:00 p.m. in the Board Room of Thomas Hall, 1255 South Range Avenue, Colby, ME 04428. The meeting will be held in person and via Zoom. The Zoom link is: <https://colbycc.zoom.us/j/9661111111>. The meeting ID is: 966 111 1111.

For call in utilizing this number: +1 312 626 6799 (Chicago), Meeting ID: 750 7007180

Items of business on the agenda include the following:

I. Open Meeting

II. Introductions

III. Approval of the Minutes of the Meeting of the Board of Trustees of Colby Community College, dated June 11, 2024.

1. Nikol Nolan, Student Affairs
2. Seth Carter, Academic Affairs
3. Sheri Knight, Business Affairs
4. Doug Johnson, Public Information
5. Kenny Hernandez, Athletics
6. Seth Carter, President

V. Foundation Update

VI. Business

- A. Old Business
- B. Athletic Apparel (Action)
- C. Athletic Insurance Renewal (Action)
- D. Collections Write-Off Request (Action)
- E. Mission, Vision, Philosophy, and Purposes Review (Discussion)
- F. Policies (Case Reports and Comments)

- A. Comments from Trustees
- B. Public Comments/Other Items

VIII. Adjournment

Respectfully,

Seth Macon Carter
President



CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences.

I. CALL TO ORDER

The regular meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas, was held in Thomas Hall on Monday, June 17, 2024, at 5:00 p.m.

MEMBERS PRESENT

Patrick Toth, Arlen Leiker, Donna Henry, Audrey Hines, Zack Odell, and Dr. Seth Carter.

MEMBERS ABSENT

Jessica Vaughn

OTHERS PRESENT

Nikol Nolan, Vice President of Student Affairs; Sheri Knight, Vice President of Business Affairs; Melissa Rickford, Institutional Advancement Director; and Deb Bickner, English Instructor. Todd Ohlrogge joined via Zoom. Doug Johnson recorded the minutes.

II. INTRODUCTIONS

There were no introductions.

III. AP

5. Kenny Hernandez, Athletics

Director Hernandez reported that Brady Johnson resigned as the head cross country coach. Jazmine Esparza was hired as the head softball coach and started on June 10. A coach's clinic conducted by the coaches is being planned for July. The athletics department posted a 3.29 grade point average for the year.

6. Seth Carter, President

Dr. Carter said the College intends to reduce the mill again in the new fiscal year even though it will vote to increase the revenue-neutral rate in July. Doing so allows the institution flexibility because valuations will not be known until November. President Carter will provide the Board with a draft of the AY25 budget.

V. Foundation Update

Melissa Rickford reported that the Foundation is preparing for the audit. The annual budget will be finished within the week. The investment committee met for the first time on June 17, and it went well. The Annual Giving Campaign will be held earlier this year to tie it in with the 60th anniversary celebration in September. She attended the Kansas Advancement Professionals conference earlier in the month and gained a lot of insight. The donor board has been hung in the Lon R. Frahm Agriculture Center.

VI. BUSINESS

A. Old Business

No old business was brought before the Board.

B. Athletic Apparel

This item was tabled until a future meeting while the College explores options with the current vendor contract.

Audrey Hines made a motion to table the athletic apparel agenda item, and Arlen Leiker seconded the motion. It passed 5-0.

C. Athletic Insurance Renewal

The administrative team at Colby Community College recommended that the College utilize Great American Insurance Company as the insurance carrier and the claims payor of A-G Administrators, LLC for a total of \$83,600. This is a decrease of \$4,400 from the previous year.

Zack Odell moved to approve the athletic insurance renewal as presented. He was seconded by Arlen Leiker. The Motion passed 5-0.

D. Collections Write-Off Request

The administrative team at Colby Community College recommended that the College write off 57 accounts in the amount of \$73,543.43, with a collections penalty or \$63,950.77 without the collections fee.





VII. Comments from Trustees

Audrey Hines complimented the appearance of the college farm and praised Farm Manager Landon Bailey. Arlen Leiker said he'll attend the Board of Regents meeting in Topeka later in the week. Donna Henry said a CCC staff member shared her appreciation for the shortened summer hours and thanked the administration and the Board. Patrick Toth discussed how closely the mission and vision are reflected in student outcomes.

VIII. Adjournment

At 5:47 p.m., Arlen Leiker moved to adjourn, and he was seconded by Zack Odell.

The motion passed 5-0.

