

December 12, 2022

Dear Members:

The regular meeting of the Board of Trustees of Colby Community College will be held on **Monday, December 12, at 5:00 p.m.** in the Board Room, Thomas Hall, of Colby Community College, Colby, Kansas, to access the meeting via Zoom, please utilize this link: <https://colbycc.zoom.us/j/7507007180>
Password: 101520CSC or call in utilizing this number: + 1 312 626 6799 US (Chicago), *Meeting ID:* 750 700 7180

Items of business on the agenda include the following:

I. Open Meeting

II. Introductions

III. Approval of the Consent Agenda

- A. Minutes of November 21, 2022
- B. Resolution #5 (as presented in the finance packet)

IV. Business

- A. Old Business
 - a. Laptop Replacement RFP-Phase I (Action)
- B. Castle Branch Contract (Action)

- F. Operational Report (Discussion)
- G. Policy Review (*Performance-Based Scholarship*)-(Action)
- H. Rabies Policy (Action)
- I. Request to Move Board of Trustees Meeting (Action)
- J. Resignation (Action)

V. Foundation Update

VI. Reports

- A. Reports from administrators
 - 1. Nikol Nolan, Student Affairs
 - 2. Tiffany Evans, Academic Affairs
 - 3. Sheri Knight, Business Affairs
 - 4. Doug Johnson, Public Information
 - 5. Mike Saddler, Athletics
 - 6. Seth Carter, President

VII. Reports and Comments

- A. Comments from Trustees
- B. Public Comments/Other Items

VIII. Adjournment

Respectfully,

Seth Macon Carter
President

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

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I. CALL TO ORDER:

The Regular board meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas, was heldn Thomas Halbn Monday,December 1,2022, at 511 p.m

MEMBERS PRESENT:

Arlen Leiker, Donna Henry, Audrey Hines, Patrick Toth and Dr. Seth Carter were present

MEMBERS ABSENT:

Quintin Flanagan and Jessica Vaughn were absent.

OTHERS PRESENT:

Sheri Knight, Vice President of Business Affairs, Doug Johnson, Director of Public Affairs; Dr. Tiffany Evans, Vice President of Academic Affairs; Nikol Nolan, Vice President of Student Affairs; Mike Saddle Athletic Director, and Sloane Enninga from the Colby Free Press Chriss Ellison recorded the minutes.

II. INTRODUCTIONS:

None.

III. APPROVAL OF THE CONSENT AGENDA:

Donna Henry moved to accept the consent agenda and Patrick Toth seconded the motion. The motion passed 4-

IV. BUSINESS

A. OLD BUSINESS:

Laptop Replacement RPhase 1 (Action):

The College administrative team recommended the selection of SHI, HP ProBook 450 G9-i7 for a total of \$83,029.50. Audrey Hines made a motion to accept the and it was seconded by Donna Henry. It passed 4-

B. CASTLE BRANCH CONTRACT (ACTION):

This is a contract agreement to use Castle Branch for the Veterinary Nursing program's rabies vaccine provider. Any program with AVMA accreditation is required to have students vaccinated rabies. The fees for this service are paid by the students (\$43). Patrick Toth made a motion to approve the contract and it was seconded by Donna Henry. It passed 4-

C. DISPOSITION OF SURPLUS (ACTION):

The administrative team at the College requested to dispose of two pitching machines, a chinchilla and cage. Patrick Toth made a motion to accept the request and Donna Henry seconded the motion. It passed 4-

D. ELECTION OF OFFICERS (ACTION):

The officers for the 2023 year are as follows: Dr. Seth Carter, Secretary; KACCT Representative is Arlen Leiker; Endowment Representative is Donna Henry; Treasurer is Audrey Hines who agreed to serve another year in this capacity. Chairperson is Patrick Toth who is replacing Jessica Vaughn. Board fact BMC .006 Tci oa A3MC e

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team at the College recommends the selection of Leitner Buildings, LLC., in the amount of \$59,985. Audrey Hies made a motion to accept this, and it was seconded by Donna Henry. The motion passed 4-0.

F. OPERATIONAL REPORT (DISCUSSION):

Trustees reviewed the annual summation as to how the College has performed in relation to its Strategic Plan.

G. POLICY REVIEW (PERFORMANCE -BASED SCHOLARSHIP) (ACTION):

This policy was amended to change the language from (a)11 (i)00.859 (o)12.9 ()-11-1-10 to (a)11 (i)00.859 (o)12.9 ()-11-1-10 and to add (a)11 (i)00.859 (o)12.9 ()-11-1-10. The language d [()11 (i)00.859 (o)12.9 ()-11-1-10] was deleted. AG 70332000, (ACT) 1034 (e) 2 [9J JR6 21o8(T) 2-,TJ44Tc 0c obs)6 o Ts-4.829 7 23 1

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- final exams. The extra dedication to these students provided confidence and willingness to be successful as they completed the end of the semester.
2. Dr. Evans, Vice President of Academic Affairs, shared that faculty and staff were growing into their positions and gaining confidence and skills to be successful. Many of the initiatives introduced this past semester are finally coming together.
 3. Sheri Knight, C.F.O and Vice President of Business Affairs, said auditors still had additional questions and the business office was diligently working to respond to them.
 4. Doug Johnson, Director of Public Information, discussed the issues and concerns with the billboards that the College rents. The College is working towards having new vinyl on the billboards.
 5. Mike Saddler, Athletic Director shared that he is working on tidying up loose ends on team activities in the fall semester. He also talked about several past CCC athletes who are still very successful in athletics at different colleges and universities.
 6. President Carter shared that the College continues to rank very high on different surveys, such as highest graduation rates, highest wage placement rate, the highest rate of enrollment. This is a testament to the hard-working employees of the College.

VII : REPORTS AND COMMENTS:

Board of Trustee members wished everyone a Merry Christmas. Everyone was very pleased to learn that all of the Dental Hygiene graduates already have jobs. It was great to see student volunteers in the community.

VIII: ADJOURNMENT:

Patrick Toth moved to adjourn and Donna Henry seconded the motion. It passed 4-0, and the meeting adjourned at 4:49 p.m.

Signed: _____ Chairperson

Signed: _____ Secretary